



# RUMI LIBRARY

## ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY

1-University Avenue Awantipora, Pulwama J&K-192122

### VISITING FORM

(To be filled by the visiting Schools/ Institutes/ Departments)

Name of the School/Institute/Department: \_\_\_\_\_

Address: \_\_\_\_\_

Purpose of Visit: \_\_\_\_\_

Date of Visit: \_\_\_\_\_ Timing of Visit: From \_\_\_\_\_ to \_\_\_\_\_

Name of accompanying Principal/Teacher/Official: \_\_\_\_\_

Contact Number: \_\_\_\_\_

\* Copy of Aadhaar Card and Official card to be attached.

Seal & Signature of H.O.D/Principal

NOC obtained from Chief Proctor/ Sr. Proctor

Yes

☐

No

☐

Seal & Signature of Chief Proctor

#### Disclaimer:

1. No claim as a matter of right to visit the Rumi Library shall be entertained during any day without seeking prior permission from university/library authorities to enter the library.
2. The accompanying Principal/Teacher/Official of the visiting School/Institute/Department shall be responsible for the proper conduct of their students and officials inside the Rumi Library.
3. In case of any misconduct report against the visiting School/Institute/Department during its visit, the future visits of that concerned School/Institute/Department to the Rumi Library shall be barred.
4. The visiting students shall be properly uniformed and should enter the library in queues.
5. In case there is any pre-occupation of library with its internal matters and if permission may not be granted to visit on that particular day, the visiting School/Institute/Department can visit on some other day and Rumi Library expects full cooperation in this regard.

*For any further queries, kindly visit the office of the University Librarian, Rumi Library, Islamic University of Science & Technology.*

Allowed \_\_\_\_\_ Not Allowed \_\_\_\_\_

University Librarian