# **Message from 3CP**

### **Dear Students**

We welcome to the most significant phase of your academic journey at IUST. It is important to recognize that each of you possesses unique talents and capabilities that can make a meaningful impact on the world. This is the time when you will gain recognition by showcasing your skills and competencies to the outside world, demonstrating what you have learned throughout your academic voyage and what you aim to acquire in the future. Emphasizing the significance of hard work and continuous learning, the journey toward a successful career may not always be easy, but with dedication and perseverance, you can overcome any challenge.

Make the most of the resources and opportunities available at the 3CP IUST to enhance your skills and knowledge. Campus placement is a crucial milestone that pre-final year students achieve at IUST, representing a dream for every student to start their career on a high note. Your future, recognition, goals, lifestyle, satisfaction, and happiness hinge on that offer letter you secure through Campus Placements.

Stay proactive and seize every opportunity that comes your way. Attend seminars, workshops, and networking events to expand your professional network and gain exposure to industry experts. Engage in internships and practical experiences to apply your theoretical knowledge in real-world settings. Embrace the power of curiosity and be open to learning from every experience.

Below are some important guidelines adhering to Campus Recruitment for students of the IUST graduating in the year 2024. Students are advised to go through them meticulously and follow them step by step. Best wishes for the upcoming Placement Season.

### **DRESS CODE**

Presenting oneself in a clean and tidy, professional manner is a crucial initial step in creating a favourable first impression. Your attire during an interview plays a significant role in how potential employers perceive your professional presentation. Regardless of how impressive your qualifications may be on paper, inappropriate dressing suggests a lack of respect for both yourself and those you are meeting. Your appearance establishes assumptions that you will subsequently have the opportunity to validate or refute.

It is important to note that different industries uphold distinct expectations regarding the attire of candidates and employees. The suitable dress code can vary significantly based on the company, industry, and geographical location.

For all recruitment processes, students are required to adhere to proper business formals. The wearing of casual attire during placement procedures will not be accommodated, even in virtual placement drives.

## **TIMELINE**

Every company visiting for campus recruitment has different guidelines and formats for accepting student applications. Companies have varied hard timelines for the complete recruitment process, and adhering to these timelines also depicts the seriousness of a student for an opportunity with a particular company. Students are strictly advised to follow the timelines mentioned in the Job Notification. Once the deadline to apply in any company gets over, under no circumstances will new entries be considered.

## REPORTING TIME

Throughout each stage of the campus recruitment process, you must display professionalism, courtesy, and respect to all those you interact with and engage with you. This includes being punctual and reporting on time. No matter how qualified or suitable you are for a job, if you are late, it may depict a lack of preparedness or consideration for others. It is highly recommended to arrive early; ten to fifteen minutes is suggested. Being punctual and ready for the interviewer is a way to show respect. Students must ensure they report on time as mentioned on the placement portal. Latecomers will not be allowed to participate in the process, whether physical or virtual.

## **ID CARD**

A student card allows its holder to be recognized as a student, which entitles them to benefit from the numerous advantages offered on the university campus. This card usually contains personal data and a photo for identification purposes. All students must compulsorily wear their University I-Cards around their neck.