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Indian Council of Social Science Research
(Ministry of Education)
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New Delhi - 110067
Website: www.icssr.org

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Dated: 19.03.2025

AWARD LETTER

The Registrar
Islamic University of Science & Technology
1-University Avenue, Awantipora, Pulwama,
Jammu and Kashmir-192122

Subject: Award Letter for ICSSR Major Research Project (2024-25) entitled "Minorities and Political Participation: Understanding the Nature of Kashmiri Shia Politics and its Impact on Changing Political Discourse in Jammu & Kashmir" to Dr. Syed Jaleel Hussain, Project Director (PD)

Dear Sir/Madam,

1. The Indian Council of Social Science Research (ICSSR) approved the award of Research Project entitled "Minorities and Political Participation: Understanding the Nature of Kashmiri Shia Politics and its Impact on Changing Political Discourse in Jammu & Kashmir" submitted by Dr. Syed Jaleel Hussain of your Institution.
2. The study, as proposed by the researcher, is to be located at and financially administered by your Institution as per the guidelines of this award.
3. The ICSSR has sanctioned a grant-in-aid of **Rs.18,00,000/- (Eighteen Lakh Rupees Only)** for the above research project and the grant will be released as follows:

Title approved by the Expert Committee	Minorities and Political Participation: Understanding the Nature of Kashmiri Shia Politics and its Impact on Changing Political Discourse in Jammu & Kashmir
Budget Approved	Rs.18,00,000/-
Approved Duration of the Project (Months)	24 Months
First Instalment (50% of the awarded grant)	Rs.9,00,000/-
Second Instalment (40% of the awarded grant)	Rs.7,20,000/-
Third/Final Instalment (5% of the awarded grant)	Rs.90,000/-
Publication Grant (5% of the awarded grant) (ICSSR would retain this amount and publish the final accepted report subject to the recommendations by the expert / relevant committees, utilizing it from the overall budget)	Rs.90,000/-
Total	Rs.18,00,000/-
Overhead charges over & above (10% of the awarded grant, subject to a maximum limit of Rs.2,00,000) (To be released after successful completion of project)	Rs.1,80,000/-

(The break-up of Budget Heads approved by the ICSSR for **Rs.18,00,000/-** is enclosed as Annexure-A).

4. **The first instalment** of the approved grant-in-aid amounting to **Rs.9,00,000/-** will be released after receiving the grant-in-aid bill (GIB) duly filled in, stamped and signed by the Project Director as well as the affiliating organization and other required documents as mentioned in the provisional award letter.

5. As the study involves research, the finalized schedules/questionnaires designed to elicit information should be sent to the ICSSR as per the following schedule:
 - If the schedule /questionnaire for eliciting information is as per standard questionnaire, these will have to be sent to ICSSR immediately,
 - If the schedule /questionnaire for eliciting information are to be designed afresh keeping in view the requirements of the project, these will have to be sent to the ICSSR within a period of four months in any case.
6. **The second instalment** will be released after receiving a satisfactory **12 months** progress report in a prescribed format (available at ICSSR website) and so far completed chapters (hard copy) along with GIB (pre-receipt) and a budget statement ((format available at ICSSR website) with 60% and above utilization from the already released grant.
7. **The Final (Third) Instalment** will be released after receiving the following:
 - Book length Final Report, Executive Summary of Final Report, abstract of the Final Report in 500 words (both MS-Word and PDF formats) and certified similarity index score sheet of final report from the affiliating institution needs to be submitted prior to the date of completion of the project. If the expert suggests any changes in the Final Report at the time of evaluation, the Project Director shall incorporate the changes within stipulated time and submit the hard copies of the Final Report.
 - Receipt of recommendations of the expert for acceptance of the Final Report; Audited statement of accounts (AC) in prescribed format with utilization certificate (UC) in form 12A of GFR, for the entire approved project amount duly signed by the Finance Officer/Registrar/Director of the affiliating Institution; and at least two published research papers in the UGC care and Scopus Indexed journals. A detailed stock report duly signed by the Head of the Institute / Registrar / Principal has to be submitted to the ICSSR. The utilisation certificate of institutions whose accounts are not audited by CAG/AG, will be signed by the Finance Officer and chartered accountant.
8. The scholar needs to acknowledge the support of ICSSR in all publications resulting from the project output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the ICSSR during its course/after completion. Papers published in Conference/Seminar proceedings will not be considered as they are not peer reviewed. However, proceedings published by Scopus indexed / UGC care listed journals can be considered.
9. The University/Institution of affiliation will provide office accommodation to the scholar, including furniture, library and research facilities, and messenger services. For this, the ICSSR shall pay the overhead charges at 10% of the awarded budget of the project, subject to a maximum limit of Rs.2, 00,000/- to the University/Institution of affiliation only after the successful completion of the project.
10. The Director of the research project will be **Dr. Syed Jaleel Hussain**, who will be responsible for its completion within **24 Months** from the date of commencement of the project, which is **01.05.2025**.
11. All grants from the ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.
12. The Project Director will ensure that the expenditure incurred by him/her conforms to the approved budget heads and relevant rules. The Audited Statement of accounts with Utilization Certificate in form 12A of GFR is mandatory for the entire approved amount for the project.
13. The Overhead Charges to the affiliating institution will be released after the acceptance of Final Report along with the receipt of the final audited Statement of Accounts and Utilisation Certificate in prescribed formats, which shall be verified by the ICSSR.
14. The expenditure on this account is debatable to the **Budget Head-ICSSR (Scheme Code 0877); OH 31(02) Research Projects**.

All project instalments will be transferred through EAT Module of Public Financial Management System (PFMS) for ensuring transparency of expenditure at all levels and to ensure that there is no parking of funds with affiliating institution.

16. As per Ministry of Education, Govt. of India instructions, the amount of grant sanctioned herein is to be utilized by the end of the project duration. Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.
17. If the researchers do not submit the requisite documents and the final report in time or the project is not completed in the stipulated period, the scholars will be blacklisted and the legal recourse will be initiated for recovery of released grant.
18. The ICSSR reserves the right to change the affiliating institute if it is found that the affiliating institute is not co-operating with the scholar and it is not facilitating timely completion of the study.
19. You are once again required to review the eligibility criteria in the guidelines and ensure that you fulfill all requirements, both as an individual and as an institution. If you have been awarded a project under any other programme of ICSSR, and the Sanction Letter for that project has been issued, you are requested to proceed with the earlier sanction and inform us accordingly. In this situation, the current award will not be considered operational. If you have already been awarded a project, and the sanction letter has not been issued yet, you may choose between the two awards and clearly inform us which project you would like to proceed with.
20. The project title and approved budget, as recommended by the Expert Committees, are final.
21. ICSSR reserves the right to cancel the award at any stage if any submitted documents related to eligibility or criteria as per the guidelines is found to be false or violated.

Yours faithfully,



(Dr. Sili Rout)
for MEMBER SECRETARY

Encl: As above

Copy to:

1. Dr. Syed Jaleel Hussain (PD), Assistant Professor
Centre for International Relations,
1-University Avenue, Awantipora, Pulwama,
Islamic University of Science & Technology
Jammu and Kashmir-192 122
2. Finance Branch, ICSSR
3. Record File