



## **ISLAMIC UNIVERSITY OF SCIENCE TECHNOLOGY, KASHMIRMIR**

### **Notice for inviting Quotation for the supply of Gold Medals.**

Sealed quotations in plain paper are invited from intending registered licensed Gold Dealers/Manufactures/Retailers for preparing and supply of 26 (Twenty-Six) Gold Medals. Each gold medal shall be of 50 (fifty) grams in weight (Pure Silver) having 300 milligrams of gold fineness (polish) for upcoming University Convocation. The quotations in sealed envelope superscribed as “**Quotation for Gold Medals**” shall reach to the office of the Controller of Examinations by or before **09-07-2025** by 2.00 p.m.

Prices quoted should be inclusive of all taxes and charges. The quotations will be opened on the next day at 11.A.M in presence of agencies or their authorised representatives, if any. The detailed information of the specifications of Gold Medals and other terms and conditions can be had from Office of the Controller of Examinations, Islamic University of Science & Technology, Awantipora or can be downloaded from the University website [www.iust.ac.in](http://www.iust.ac.in).

**Sd/-**  
**I/c Controller of Examinations**

No: IUST/Reg/Exam-unit/Conv./25/1322

Dated: - 02-07-2025



### **Terms & Conditions: -**

1. The rate of gold per gram should be quoted. GST should be quoted separately.
2. The sealed quotation cover should be super scribed with the words “Quotation for Gold Medals”
3. The approved firm must supply the medals by or before **31-07-2025**.
4. EMD of Rs.5000/- (five thousand only) is to be made in shape of Bank Draft in favour of Finance Officer Islamic University of Science & Technology payable at Awantipora.
5. The EMD amount is refundable to the unsuccessful quotationer(s) after finalisation of quotation and to successful quotationer after completion of supply and fulfilment of all the formalities.
6. Making Charges, engraving charges and the cost of plastic boxes be quoted inclusive of all taxes and charges separately.
7. The Gold Medals should be delivered in the office of the Controller of Examinations of the University on any working day during the office hours.
8. Payment shall be made only after submission of Affidavit by the supplier regarding the purity of Gold and Silver. The University can assay the purity of metals independently at any time and in case the purity is not met, the supplier can be sued in the court of law for imposition of penalty.
9. The quotationer must have two years of past experience of supplying the Gold Medals to any Govt. Educational Institution.
10. The prospective quotationers can check the sample available in the Office of the Controller of Examinations from 9.00 a.m to 4 p.m on all working days up to **09-07-2025**.
11. The University Authority reserves the right to reject any or all quotations or accept anyone without assigning any reasons thereof. The authority also reserves the right to decide the integrity or the reliability of the Gold Medal manufacturer/dealer/agencies for finalisation of order for preparation and supply of gold medal.

### **Specifications of Gold Medals**

1. The gold medals should consist of **300 milli grams of Gold of 24 carats** in fineness (polish) and remaining pure silver, each weighing 50 grams. German Silver shall not be used.
2. The medals should be circular in shape with rimmed circumference of 50mm diameter.

3. In one side of the Medal the crest of the University along with the motto in conformity shall be engraved.
4. A small ring of gold of the same fineness as that of gold medal shall be welded to the rim at the top of the medal.
5. A plastic box of adequate size housing each gold medal shall be provided with each medal.

Detailed Specification	Quantity (Approx)
<p>The medals will have to made with silver electroplated with gold. The size of the medal will be 50 mm in diameter.</p> <p>The medal should have (50 g) silver and 300 milligrams of gold Twenty-four (24) carat (for plating).</p> <p>One side of medal (side1) -Institute name and logo to be engraved/embossed; Other side of medal (side 2)- student name, year of passing, academic discipline to be engraved.</p> <p>There shall be provision (suspending ring / kunda) as shown in diagram for putting ribbon in the medal.</p>	<p style="text-align: center;"><b>26</b></p> <p>(The No. may increase based on actual requirement)</p>
<p><b>Front side to be embossed as shown</b></p> 	<p><b>Back Side details to be engraved as detailed below:</b></p> <p>Student Name: Discipline: Year of Passing:</p> 

The terms & conditions of the Tender and specification of the Gold Medal are acceptable to me/us.

Signature of the Quotationer  
with Official Seal & complete  
Address\_\_\_\_\_

Telephone No: \_\_\_\_\_

Date: \_\_\_\_\_

# **Annexure – I**

## **Technical Bid**

Tenderer must read the enclosed terms & conditions before filling up the particular in this form.

### **01 Particulars of Tenderer**

(i) Name of the Bidder/ Supplier: \_\_\_\_\_

(ii) Year of establishment with proof: \_\_\_\_\_

(iii) Name of the Partners/ Proprietors/ \_\_\_\_\_

Directors of Organization/Firm (if applicable)

(iv) Office Address & Tel. No. \_\_\_\_\_

(v) Name(s) of the Proprietor/ \_\_\_\_\_

Partners & Mobile No.

### **02 Past Experience (For the last 02 years)**

2.1:

S. No.	Name of the Organization	Quantity	Value of Contract	Details of work executed (with proof)
1				
2				
3				

### **03 PARTICULARS OF DEMAND DRAFT PAID AS EARNEST MONEY AND TENDER FEE:**

i) Amount: \_\_\_\_\_

ii) DD No/ / FDR with date of issue: \_\_\_\_\_

## **ANNEXURE – II**

### **Financial Bid**

I/We \_\_\_\_\_ (inclusive of all taxes and charges) for supply of Gold Medals as below:

S. No	Description	Supply of Gold Medals as per the Technical Specifications to be delivered at the Office of Controller of Examination, IUST		
		Gold	Silver	Total Cost
01	Cost per medal, including all taxes and charges i.e. freight, labour etc. (In figure and words)			

The terms & conditions for the supply of Gold medals to the IUST, Awantipora are acceptable to me/us.

The rates are inclusive of all taxes and charges.

Date \_\_\_\_\_

Signature of the Tenderer \_\_\_\_\_

Address/ Rubber Stamp \_\_\_\_\_

\_\_\_\_\_

Tel. No. \_\_\_\_\_