



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY KASHMIR

GENERAL TERMS & CONDITIONS

The Bidders are expected to go through all instructions, terms & condition as specified in the bidding document. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.

1. The tender duly completed and signed shall be submitted in two sealed envelopes. Envelope A (Technical Bid) and Envelope B (Financial Bid).
2. The Technical Bid (Envelope- A) would be opened first and the tenders found eligible will go for opening of Financial Bid (Envelope-B) on the same day or the day as decided by the DPTC. The Financial Bid (Envelope-B) of in-eligible bidders will not be opened.
3. The supply, transportation, installation and commissioning etc. of the items will be sole responsibility and at the risk of the firm till the acceptance by the University.
4. All the items and other accessories supplies made under this tender notice will be inspected by a Committee specially constituted for the purpose and in case the Committee is of the opinion that the supplies are not of the required specifications, the supplies shall be rejected and responsibility of lifting back the supplies will devolve on the supplier. Besides, in such an event, the EMD shall stand forfeited and the extra cost incurred in arranging the supply from the alternative sources shall also be recovered from the defaulting supplier apart from initiating the proceedings for blacklisting.
5. The University reserves the right to reject or accept any Proposal without assigning any reason or cancel or withdraw the tender. The University reserves the right to relax any condition enumerated or arising out of this tender, without assigning any reason/s thereof. If the supply of the required items is not affected before the specified period, the University shall have the authority to cancel the order or to take any action deemed fit in the circumstances.
6. The EMD may be forfeited:
 - a) If a Bidder withdraws its bid during the period of bid validity.
 - b) If at any stage it is proven that the information given by the bidder is incorrect.
 - c) In case of a successful Bidder, if the Bidder fails:
 - to execute the supply within the stipulated time.
 - if the items are not as per the specifications.
7. The University may, for any reason, whether suo-moto or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendment, any time prior to the last date for submission of bids.
8. Tenders received after the due date, improperly sealed, or with incomplete marking or with overwriting/corrections are liable to be rejected.
9. During evaluation of bids, the University may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.

I/We hereby declare that the information furnished in the tender is true and correct and also, I/We have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same. In case the information provided is found incorrect at any stage, the University may take appropriate action as warranted.

Name and sign of the authorized person of the firm along with seal

Place:

Date:



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY KASHMIR

TENDER DOCUMENT

TECHNICAL BID (ENVELOPE- A):

It should contain the following:

- a) Authorization /dealership/manufacturer certificate.
- b) GST Registration.
- c) Technical specification/ literature for the goods/equipment (**Annexure-B**).
- d) Bidders Profile (**Annexure-C**).
- e) Warranty Certificate (**Annexure-E**).
- f) Bid security @ 2% in the shape of FDR of any nationalised Bank drawn in favour of “Islamic University of Science and Technology”, payable at Awantipora, Pulwama (J&K).
- g) Certificate of service support after sale wherever necessary.
- h) Proof of legal status.

FINANCIAL BID (ENVELOPE-B):

It should contain the following:

- a) Bid prices shall be in Indian Rupees (**Annexure-D**).
- b) The rates shall be quoted for Department of Electrical Engineering, IUST Kashmir including transportation, installation/commissioning/fixing but excluding GST. GST shall be paid as applicable from time to time.
- c) Bid price should be without over writing, however minor over writing should be clearly signed by the bidder. In case of any discrepancy between price quoted in figures and words, the price quoted in words shall be accepted.
- d) The rates should be covered with transparent tape.

VALIDITY OF BIDS:

Bids shall remain valid at least for 90 days from the date of opening.

EVOLUTION OF BIDS:

IUST shall evaluate and compare the bids which are found substantially responsive. i.e., which are

- Properly signed.
- Conform to terms and conditions and technical specifications.
- Accompanied with Bid security and all other documents.
- Bids shall be evaluated separately for each item.

AWARD OF CONTRACT:

- a) Contract shall be awarded to the bidder whose bid is commercially, technically responsive and offered at lowest evaluated price.
- b) The successful bidder shall be informed about the award of the contract where in terms and conditions of supply shall be incorporated.

DELIVERY PERIOD:

Delivery of items under this tender has to be made within a period of 04 weeks from the date of issuance of supply order.

PAYMENT:

100% payment shall be made against delivery of items, after successful verification/inspection of items by the University Verification Committee.



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY KASHMIR

WARRANTY:

All items shall carry comprehensive standard warranty of one year (**Annexure-E**).

SETTLEMENT OF DISPUTES:

Settlement of any dispute will be made under the jurisdiction of Srinagar court only.

SUBMISSION OF BIDS

The tender duly completed and signed shall be submitted in sealed envelopes. The two envelopes Envelope A (Technical Bid) and Envelope B (Financial Bid) should be kept in one sealed envelope upper-scribed “**Tender notice for supply of Lab Equipments for Department of Electrical Engineering**” and addressed to the **Chairman Departmental Purchase cum Technical Committee**, Department of Electrical Engineering, Islamic University of Science and Technology, Kashmir and shall be submitted on or before **17-02-2025 03.00 pm**.

BID OPENING

- a) The Technical Bid (Envelope- A) would be opened first and the tenders found eligible will go for opening of Financial Bid (Envelope-B) on the same day or the day as decided by the DP/TC. The Financial Bid (Envelope-B) of in-eligible bidders will not be opened.
- b) Interested bidders can attend the bid opening occasion.



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY KASHMIR

Annexure-A

Schedule of Requirements:

S.No	Item Name & Brief Description	Qty.
1	Inductor Coil Winding Machine <ul style="list-style-type: none">• Programmable speed control with programmable soft start and programmable soft stop for loading and winding• Menu driven programming with program storage feature along with 40 x 2 LCD display for quick winding set-up with add, modify, copy, list, run, delete facility• Wide range of programmable parameters along with pitch control• Auto selection between loading and winding cycle with single start switch• Optical sensor for winding and proximity sensor for loading• Programmable acceleration and deceleration	01 (One)
2	Current Probe <ul style="list-style-type: none">• Frequency range: DC to 100 kHz• Maximum input current: 100 A peak• Output: 10 mV/A, 100 mV/A• Maximum conductor diameter: 11.8 mm (0.46 in.)• Termination: BNC• Maximum bare-wire voltage: 600 V (CAT III)• Safety: UL3111-2-032, CSA1010.2.032, EN61010-2-032, IEC61010-2-032	01 (One)



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY KASHMIR

Bidder's Profile to be placed in Envelope A (Annexure-C)

Name of the firm : _____

Tender for supply of : _____

Tender No. & Date : _____

Technical specification/ literature attached: Yes / No

GST certificate attached: Yes / No

Registration/ Authorization Dealership /
Manufacturer certificate attached: Yes / No

Revenue stamp affixed. Yes / No

Rates covered with transparent tape: Yes / No

Bid document fee deposited: Yes / No

Bid Security enclosed: Yes / No

Bid price in Indian Rupees: Yes / No

Bid without correction/overwriting: Yes / No

Seal and Signature of the Bidder



**ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY
KASHMIR**



**ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY
KASHMIR**

Annexure-D (Price Bid)

S. No	Name of Equipment as per the tender	Price per unit FOR IUST campus Awantipora (Excluding GST*)	Quantity	Total Price

* GST shall be paid as applicable at the time of supply of the items.



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY KASHMIR

Annexure-E

WARRANTY CERTIFICATE

We warrant that everything to be supplied by us hereunder shall be brand new, free from all defects and faults in material workmanship and manufacture and shall be of the highest grade and quality and consistent with the established and generally accepted standards for material of the type ordered, shall be in full conformity with the specifications/drawings of samples if any and shall operate properly. We shall be fully responsible for its efficient operation.

In case of any latent defect or inconsistency due to poor manufacturing/repair and overhaul of the Machinery/Equipment or defective supply not conforming to the specifications if observed at the time of final inspection and thereafter within warranty period ----- months of the date of acceptance, we undertake the guarantee to repair/supply free of cost of defective items up to the final destination and the inland expenses borne by the indenter will be at our cost.

This warranty shall survive inspection and payment for and acceptance of the equipment/machinery shall expire (except in respect of complaints of which the contractor has been notified prior to such date) ----- months in case equipment/machinery after their successful acceptance by the purchaser.

Seal of manufacturer/supplier.

Dated _____

Signature-----

Name and Address of Manufacturer/Supplier: