



**ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY
AWANTIPORA, KASHMIR.**

SHORT TERM TENDER NOTICE

for supply and refilling of commercial gas cylinders

For and on behalf of Vice Chancellor Islamic University of Science and Technology, Awantipora, sealed tenders affixed with revenue stamp of ₹ 5/- are invited from the Authorized dealers/distributors for supply and refilling of gas cylinders to the Islamic University and Science and Technology, Awantipora.

The tender document can be obtained from the office of **Assistant Registrar (Procurement & Stores)** or can be downloaded from the University website: www.iust.ac.in and to be submitted by or before **21-10-2024** (2.00 pm) in the office of the Assistant Registrar, Procurement and Stores.

Sd/-

Assistant Registrar (Procurement & Stores) /
Member Secretary Central Purchase Committee.

No. IUST/Regt/P&S/tender_Gas/24/164

Dated: - 09-10-2024

The Bidders are expected to go through all instructions, terms & condition as specified in the bidding document. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.

GENERAL TERMS & CONDITIONS

1. The tender duly completed and signed shall be submitted in a sealed cover. The sealed cover upper-scribed “**Tender for supply and refilling of commercial gas cylinders**” shall be addressed to the **Assistant Registrar (Procurement & Stores)** Islamic University of Science and Technology, Awantipora Pulwama and shall be submitted on or before **21-10-2024 2.00 pm**.
2. The Tender should be accompanied with Earnest Money Deposit (EMD) of Rs. 10,000/- (Ten Thousand only) in the shape of FDR/CDR of any nationalized Bank drawn in favour of “Islamic University of Science and Technology”, payable at Awantipora, Pulwama (J&K).
3. **The bidder shall have to deposit the EMD in the form of CDR/FDR only. Demand Draft will not be accepted.**
4. The intending bidders shall have to paste transparent tape on the rates quoted by them in Indian Rupees (INR) only both in figures and in words **FOR IUST Stores Awantipora**, inclusive of supply and all taxes. In case of a discrepancy, the amount quoted in words will be taken as final.
3. The Tender submitted shall remain valid for a period of **90 days** from the date of opening of the bid.
4. The discount on the current Company Price list offered by the bidder will remain valid for supply and refilling of commercial gas cylinders till 31st March, 2025.
5. The supply, transportation etc. of the gas shall be sole responsibility and at the risk of the firm till the acceptance by the University.
6. The supply and refilling of commercial gas cylinders supplied will be inspected by a Committee specially constituted for the purpose and in case the Committee is of the opinion that the supplies are not of the required weight, the supplies shall be rejected and responsibility of lifting back the supplies will devolve on the supplier.
7. The University reserves the right to reject or accept any Proposal without assigning any reason or cancel or withdraw the tender. The University reserves the right to relax any condition enumerated or arising out of this tender, without assigning any reason/s thereof. If the supply of the required items are not affected before the specified period, the University shall have the authority to cancel the order or to take any action deemed fit in the circumstances.
8. In case of any dispute the jurisdiction will be courts at Srinagar only.
9. The University may, for any reason, whether suo-moto or in response to a clarification requested by a prospective bidder, modify the bidding document by an amendment, any time prior to the last date for submission of bids.
10. Tenders received after due date, improperly sealed, or with incomplete marking or with overwriting/corrections are liable to be rejected.
11. During evaluation of bids, the University may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.
12. Failure of the successful bidder to comply with the requirements of the University shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the University may make the award to the next lowest bidder or call for new bids.
13. **The successful bidder shall have to provide 500 commercial gas cylinders on 10-11-2024 to the University in lieu of security deposit for use which shall be taken back by the bidder after 31st march, 2025.**

Documents to be placed in the tender:

- a. EMD (in the form of CDR/FDR). Demand Draft or cheque will not be accepted
- b. Authorized dealership/Distribution certificate
- c. GST Registration.
- d. PAN Card

I/We hereby declare that the information furnished above is true and correct. In case the above information is found incorrect at any stage, the University may take appropriate action as warranted and also we have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same.

Name and sign of the authorized person of the firm along with seal

Place:

Date:

Bidding Document

ITEM	SPECIFICATIONS	Refilling Qty	Discount(%age) on company price applicable to IUST Awantipora/Pulwama location
Supply and refilling of gas	19 kg commercial gas cylinder to be supplied and refilled as and when required	1200 cylinders (approx)	

Note:

- i)** 500 commercial gas cylinders have to be provided by the bidder on **10-11-2024** to the University in lieu of security deposit for use which shall be taken back after 31st march, 2025.
- ii)** Refilling of Gas Cylinder will be done as per the requirement/consumption of University only.

Name and sign of the Authorized dealer/Distributor along with seal

E-mail:

Phone No.

Place:

Date: