



**ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY**  
**AWANTIPORA, KASHMIR.**

## **NOTICE INVITING TENDER**

**FOR**  
**COMPREHENSIVE 'ANNUAL MAINTENANCE CONTRACT'**  
**FOR R.O WATER PURIFICATION SYSTEMS.**

For and on behalf of Vice Chancellor Islamic University of Science and Technology, Awantipora, sealed tenders affixed with revenue stamp of Rs. 5/- are invited for comprehensive **"Annual Maintenance Contract"** (A.M.C) for RO Water Purifications Systems of Kent, Osmos and Aquafresh installed at Islamic University of Science and Technology, Awantipora, J&K from the reputed and experienced agencies/authorized service providers dealing in concerned items. The tender document can be obtained from the office of **Assistant Registrar (Procurement & Stores)** or can be downloaded from the University website: [www.iust.ac.in](http://www.iust.ac.in) against DD of **Rs. 500/-** (non refundable) favouring Islamic University of Science and Technology, Awantipora, Pulwama (J&K) as cost of the tender document and to be submitted by or before **16-08-2022 (2.00pm)**. Terms and Conditions apply.

Sd/-

Assistant Registrar  
(Procurement and Stores)

*No. IUST/Reg/P&S/AMC/22/319*

*Dated : 04-08-2022*

## **Details of the Tender**

1. Last date and time for submission of tender **16-08-2022 up to 2.00 P.M**
2. Date and time of opening of tender **18-08-2022 at 2.30 P.M**
3. Amount of EMD : Rs. 20000/- (Rupees Twenty Thousand Only)

### **1. MINIMUM ELIGIBILITY CRITERIA: -**

- i. The agency vendor should be authorized by Kent/Osmos/Aquafresh to service/repair and to take AMC of their machines. (Proof of document to be attached).
- ii. The rates to be quoted for the period of one year.
- iii. Have minimum two years of work experience for the same type of work.

### **2. SCOPE OF WORK AND SITE CONDITIONS**

- i. The scope of work includes checking the performance of RO Systems and submitting a report after every visit. His scope of work include: unit checkup and general cleaning, chemical cleaning of cartridge, if required, replacement of membrane as per the complaint during the AMC Period.
- ii. In case of any complaint breakdown/fault in any equipment, the firm has to attend the fault within 48 hours of reporting on phone/FAX/Email etc. failing which will invite a penalty as follows:
  - a. Attending to complaint between 48 hours – 4 days of intimation – Rs. 200/-
  - b. Attending to complaint between 5 days to 7 days of intimation – Rs. 500/-
  - c. Attending to complaint beyond 7days – Rs. 1000/-
- iii. The AMC is for preventive as well as for break down maintenance and includes repair and replacement of the following parts free of charge during the AMC Period:-
  - (a) All kinds of Filters
  - (b) Pre-filter candle Compressor
  - (c) Compressor
  - (d) Thermostat
  - (e) Transformer
  - (f) Relay
  - (g) Carbon
  - (h) Worn out parts etc.
  - (i) Membrane

- (j) Anti Scaling chemical and other such consumables for proper functioning of RO Plants.
- iv. Free replacement of all consumables such as cartridges, candles, post carbons, membranes are mandatory over in a year during the contract period or as and when required to get the desired water quality.
- v. Repair of the electrical parts and electric motor/pump provided for the RO Plants including replacement of parts and rewinding as and when required.

### **3. TERMS AND CONDITONS OF THE CONTRACT**

- i) The University reserves the right to accept or reject any or all tenders without assigning any reasons.
- ii) **Minimum twenty-four visits are mandatory during the contract period of one year and additional visit as and when required. The same should happen in co-ordination with Estates Department of the University.**
- iii) The offer/tender should be accompanied by the Demand Draft/CDR/FDR for Rs. 20,0000/- (Rupees Twenty Thousand only) as Earnest Money Deposit (EMD) in favour of the Islamic University of Science and Technology, payable at Awantipora without which tender will not be accepted. The EMD will not carry any interest. EMD of unsuccessful tenderers will be refunded after finalization of the bid. EMD of successful tenderer will be kept as security deposit and will be refunded after successful completion of contract period of one year.
- iv) Vendors are requested to quote their most competitive rate in schedule of items given at Annexure "A"
- v) The rate must be stated for each item separately both in words and in figures. In case of discrepancy between the price quoted in word and figures, the rates quoted in words would be treated as final.
- vi) Prices should be inclusive of all leviabale govt. taxes and free services and replacement of all components as and when required to maintain the quality of drinking water as per Indian standards.
- vii) No tenderer shall be allowed to revise its original price
- viii) The validity of the quotation should be 90 days from the last date of the submission.
- ix) **Before quoting the rate, contractor may visit the IUST sites to judge the conditions of existing RO's.**

- x) The tender/offers shall not include any conditions whatsoever. In case any conditions are included in the quotation the same may not be taken into consideration. The offers in such cases is liable to be rejected. Clarification, if any, shall be obtained in writing from the Assistant Registrar, Procurement & Stores, IUST before submission of the tender.
- xi) Incomplete and unsigned tenders are liable to be rejected.
- xii) The representative/engineer of the firm has to make a quarterly mandatory visit to check that all the equipments under AMC are working properly. At the end of the period of AMC, all machines under AMC will be handed over as functional machines. The same shall be verified by the Estates Department before the closure of the contract.
- xiii) The Registration Number of the firm along with GST Number should be enclosed with the bid.
- xiv) The contractor has to maintain a register for the periodical inspections, which have to be signed by the Estates Department. The contractor should depute only qualified/experienced technicians for carrying out the preventive maintenance work.
- xv) The AMC shall be for one year and the University reserves the right to enter into AMC for another year on the same terms and conditions depending on the services rendered by the bidder.
- xvi) The AMC shall be in force for the period of one year from the date as mentioned in the award letter. However, the date of start for different machines may be different.
- xvii) If the tenderer fails to undertake the job satisfactorily at any period of the time, withdraws his services permanently or more than three consecutive weeks, the University has every right to cancel the contract and forfeit the security deposit without assigning any reason what so ever.
- xviii) The offer to be addressed to Assistant Registrar, Procurement and Stores Islamic and must reach on or before 16-08-2022 by 2.00 P.M.
- xix) The Bidder shall submit his bid in a sealed envelope containing all necessary documents such as duly signed tender form, EMD, Authorized dealership/AMC provider certificate of KENT/OSMOS/Aquafresh as the case may be, alongwith one separate sealed envelope as Financial Bid in the prescribed Annexure – A

- xx) No bids will be received/accepted after the expiry of the prescribed date and time for submission of the bids. Postal delay or loss of tender in transit will not be responsibility of the University.
- xxi) University reserves the right to split/combine the tender for award of work to the qualified/eligible bidders for different specifications/make of RO Plants.

#### **4. TENDER OPENING AND EVALUATION**

The bid envelopes shall be opened by the Central Purchase Committee of Islamic University of Science and Technology, Awantipora on 18-08-2022 at 2.30 P.M.

#### **5. PAYMENT**

- A. No payment in advance shall be considered.
- B. Payment will be made on quarterly basis after satisfactory services certified by Estates Department.
- C. The present quantity may vary due to condemnation of equipment or new purchase/additions during the period of AMC. Rates for any new addition of RO Plant if any will be according to the rate finalized for RO Plant with same specification/make. Payment in such cases would be made on proportionate basis considering the period of such AMC.
- D. The repair of equipment should be done as per schedule failing which University reserves the right to get any other authorized party to service the machine and the cost if any in such cases will be recovered from the payable amount or from the EMD/Security deposit of the bidder.

**Name and sign of the authorized person of the firm along with seal**

**Place:**

**Date:**

# Annexure – A

## Financial Bid

<u>S.NO</u>	<u>Particulars/details</u>	<u>Make</u>	<u>Approximate Quantity</u>	<u>Rate per Machine In INR</u>	<u>Rate in words per machine</u>	<u>GST</u>	<u>Total Rate</u>
01	Annual Maintenance/Repairing of the RO Water Purifiers for a period of one year	<u>Kent</u>	17				
02	Annual Maintenance/Repairing of the RO Water Purifiers for a period of one year	<u>Osmos</u>	03				
03	Annual Maintenance/Repairing of the RO Water Purifiers for a period of one year	<u>Aquafresh</u>	02				

**Name and Sign of the authorized person of the firm along with seal**

**Place**

**Date**