



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY, KASHMIR

Employment Notice

Online applications are invited from the eligible candidates for engagement as Consultant (Administration), purely on contractual basis:

S.No.	Post	Eligibility
1	Consultant (Administration)	Retired Section Officer / Assistant Registrar or equivalent rank from the University / Administrative Department (s) of Govt. of UT of J&K.

Important note / dates:

- **Date of availability of Online Application Form : 20-06-2025**
- **Last date of submission of Online Application Form: 30- 06-2025 (4.30 PM)**
- **Consolidated monthly remuneration: Rs. 35000/-.**

Note:

1. ***The applicant should be well versed with administrative matters of Institutions of Higher Education especially maintenance of service records / service books.***
2. ***Age: Not more than 63 years on the last date of submission of application.***

Instructions / Terms and Conditions:

1. Candidates are required to apply online through University website www.iust.ac.in. No other means / mode of application will be accepted. The non – refundable fee of **Rs. 500/-** (five hundred only) shall have to be deposited as application fee through online mode by debit card / credit card/ net banking.
2. Eligible candidates will be informed about the date & place of interview through e-mail / telephone, whichever is considered suitable by the university. However, University does not take any responsibility for non-receipt or delayed receipt of the intimation by a candidate.
3. Candidates are advised to regularly check with university website www.iust.ac.in regarding date of interview and other updates.
4. The candidates will have to produce original documents relating to their qualification / experience at the time of appearing in the interview.
5. The appointment shall be purely contractual, initially for a period of six months and shall not confer any right whatsoever on the prospective appointee to claim continuation or otherwise.
6. No TA/DA shall be paid for appearing in the interview.

**Sd/-
Registrar**

No: IUST/Reg/Adm/E/25/167

Dated: 19-06-2025