

## ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY AWANTIPORA, KASHMIR

## NOTICE

It has come to our attention that some non-teaching employees under different cadres, whose promotions are due under the recently amended PPS policy, have not yet submitted their Annual Performance Appraisal Reports (APARs) for the five years, immediately preceding the date of eligibility for promotion. As per the promotion requirements, the submission of these APARs is mandatory for assessment of employees for processing promotion cases.

In view of this, all concerned non teaching employees are hereby directed to submit their deficient APARs in the office of Registrar by or before 27<sup>th</sup> December, 2024.

Failure to comply with this directive within the stipulated time may result in delays in processing their promotion cases.

Sd/-REGISTRAR

No: IUST/Reg/Adm/24/ 5035 Dated: 24-12-2024 Copy to:

1. All Deans / Officers / Directors

2. All Departments / Centres / Colleges / Administrative Units

3. Spl. Secretary to Vice Chancellor for kind information of the Hon'ble Vice Chancellor.

2. File

Assistant Registrar Establishment