# ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY, AWANTIPORA, KASHMIR

OFFICE OF THE NODAL OFFICER SCHOLARSHIPS

## One Time Registration (OTR) Guidelines for Scholarships Hosted on NSP

It is notified for information of all the concerned that **One Time Registration (OTR)** is mandatory for applying to various scholarship schemes on National Scholarship Portal (NSP)/ other portals. (https://scholarships.gov.in/otrapplication/#/login-page)

1. **Essential Requirement for OTR:** Active mobile number is mandatory for OTR. No payment of fee is required for OTR.
2. **Steps for Registration:**
   I. Once allotted an OTR, student can apply for scholarship later when the portal is open for application submission.
   II. Upon successful registration, a reference number will be sent on the registered mobile number.
   III. Download and install **NSP OTR app and Aadhaar Face RD** services on android based devices.
   IV. Perform the Face-Authentication using the generated reference number for OTR sent on your mobile no.
   V. After successful Face-Authentication OTR will be generated.

**3.** Apply for Scholarship using OTR. Merely generation of OTR does not tantamount to application for scholarship.

**4. Aadhaar Requirement**: Aadhaar is required for OTR. If Aadhaar is not assigned, registration can be done using Enrollment ID (EID) for Aadhaar.

**5.** It is advised to update other relevant demographic records (Name, DOB, Gender) to match with Aadhaar/EID.

**6.** In case more than one OTR is found for a student, he/she would be liable for debarment from scholarships.

For any further information, visit to Scholarship Office (Academic Block VII, 3rd Floor).

**Sd/-**
**Nodal Officer Scholarships, IUST**

No: IUST/Scholarships/24/**143**
Dated: 08-08-2024