


DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

IUST, AWANTIPORA

NOTICE

It is for the information of all the students of 2nd Semester that the Department of English is offering two Open Elective Courses as part of the Choice Based Credit System in 3rd Semester with an intake capacity of 25 each. Interested students are required to register before 5th Dec, 2016. The syllabus of the OE Courses is attached alongwith.


Dr. Asifa Baba
I/C Head E&C Deptt

No: IUST/BTECH/E&C/16/ 373
Dated:27-11-2016

OPEN ELECTIVES

Course Code: ENG- OE- 1

Course Title: English for Communication

Credits: 02

Course Type: Open Elective

Objectives: This course is designed to introduce students to various kinds of technical and professional writing. During the course, you will become familiar with technologies of business communication, receive feedback from and provide feedback to others on writing drafts and revisions, discover the role good writing and speaking skills plays in effective technical communication. The students will learn and experience ways to communicate effectively, particularly audience awareness and communication through technology and also learn ways to groom their personality.

Unit-I

Communication

Basics of Communication :

Elements of communication

Communication Process

Types of communication.

Interpersonal communication

Barriers to communication.

Speaking & Listening

Phonetics definition and scope

Sounds: English vowels and consonant sounds

English in real life situations: Requests, Permissions, Compliments, Apologies, Advice and Suggestion.

Group discussions, Multi-perspective debates, presentation skills.

Telephone etiquette.

Listening Skills

Unit-II

Technical communication

Technical communication: nature, origin and development of technical communication, salient features.

Writing Skills

Paragraph writing, developing perspective, CODER

Business correspondence purpose, layout, form and types of letters

Report writing: structure, style and drafting of different types of reports.

E-mail etiquette

Suggested Reading:

Battacharayya, Indrajit. *An Approach to Communication Skills*. New Delhi: Dhanpat Rai and Co,

2002. Print.

Chaturvedi, P.D and Mukesh Chaturvedi. *Business Communication*. Delhi: Pearson Education,

2006. Print.

- Day, Richard R, Ed. *New Ways in Teaching Reading*. Illinois: TESO, 1993. Print.
- Guerin, Wilfred. et al. *MLA Handbook for Writers of Research Papers*. New York: Harper, 1966. Print.
- Kumar, Sanjay and Pushp Lata. *Communication Skills*. India: OUP, 2011. Print.
- Mohan, Krishna and Meera Banerji. *Developing Communication Skill*. Delhi: Macmillian, 1990. Print.
- O'Connor, J.D. *Better English Pronunciation*. London: Cambridge University Press, 1985. Print.
- Prasad, LM. *Organisational Behaviour*. New Delhi: Sultan Chand & Sons, 1984. Print.
- Raman, Meenakshi and Sangeeta Sharma. *Technical Communication: Principles and Practice*. India: OUP, 2011. Print.
- Roach, Peter. *English Phonetics and Phonology*. London: Cambridge University Press, 2000. Print.
- Sasikumar V. et al. *A Course in Listening and Speaking (I & II)*. Bangalore: Foundation Books, 2006. Print.
- Seely, John. *Writing and Speaking*. Delhi: OUP, 2004. Print.
- Sood, S C., et al. *Developing Language Skill*. Delhi: Manohar, 1998. Print.
- Taylor, Shirley. *Communication for Business*. New Delhi: Pearson Education, 1988. Print.
- Trimble, Louis. *English for Science and Technology*. Cambridge: CUP, 1985. Print.

Course Code: ENG-OE- 2

Course Title: Introduction to Literature

Course Credits: 02

Course Type: Open Elective

Objective: This course is a survey of basic concepts in literature as these are integrated into various genres, including poetry, short fiction, the novel, and drama. The course aims at identifying, discussing, and apply key elements of each specific literary genre. Students will learn the specialized vocabulary and breadth of the field of literary studies and understand a wide range of critical perspectives on literature.

Unit I: Introductions to Literary Genres

Poetry- epic, ballad, romance, lyric, sonnet, ode, elegy

Drama- Comedy, Tragedy, Romance, Historical Play

Novel- Bildungsroman, Picaresque, Epistolary, Stream of Consciousness

Unit II: Poetry

Shakespeare Devouring Time, blunt thou the lion's paws (Sonnet 19)

William Wordsworth – “I wandered lonely as a cloud

Robert Frost- “Stopping by the Woods on a Snowy Evening”

Short Stories

Edgar Allan Poe – “The Cask of Amontillado”

Saadat Hassan Manto Toba Tek Singh

Suggested Reading:

Abrams, MH. *A Glossary of Literary Terms*. USA: Heinle & Heinle, 1999. Print.

Forster, EM. *Aspects of Novel*. New York: Mariner Books, 1956. Print.

Murray, Patrick. *Literary Criticism: A Glossary of Major Terms*. London: Longman, 1982. Print.

Peck, John and Martin Coyle. *Literary Terms and Criticism*. London: Macmillan, 1984, Print.

Sampson, George. *The Concise Cambridge History of English Literature*. Cambridge: Cambridge University Press, 1941. Print.

Wainwright, Jeffrey. *Poetry: The Basics*. New Delhi: Routledge Foundation Books, 2004. Print.