ROLE OF DIST&SS

➢ To carry out the analysis of information flow, organizational structures and administrative & academic activities. On the basis of the university requirements, design & coordinate the projects for the University and to participate in the realization of the projects.

➢ To solve the problem of governance by introducing the "conception of Computerization of Administration *(e-Governance)";*

➢ To provide technical and system support for the creation of effective **University Information System**.

➢ To coordinate the development of the University Information System, information system operations and to provide project based and operational support to users of information systems in the University offices, faculties and other component parts of the university.

➢ To create a backbone computer network for the University; coordinate the connection to higher-level networks (National and International) and make the lower-level networks more efficient.

- To develop the University-wide servers and other computers providing network & information services to the University.
- To provide IT services for conducting examinations (Entrance/Semester examinations) of the university; hold student registrations; automated result processing based on single platform-centralized database; Generation of Digital Marks Certificates (DMCs) & Degrees and other necessary certificates.
- To solve research and development problems in information technology and its application; to cooperate in projects for application of information and communication technologies in the other schools of study.
- To provide consultation and advisory services to all the stakeholders of the University in collaboration with the Library, Physical Education, Health Services, Students Welfare and other information services.
- To provide student trainings and organize Faculty Development Programs (FDP).